

STEPS TO COMPLETE ON-LINE REGISTRATION & ADDRESS VERIFICATION

Dear Parent/Guardian,

You will receive an email notification on **January 25, Wednesday** to register your student using our **On-Line Registration tool (OLR)**. This process will include uploading all required documents. No paper forms will be accepted. Staff in the Enrollment Office and Fremont High School Office are available to assist you in the process including making computer stations available. Please prepare to upload the following required documents:

1. **Parent's Picture ID – one** from the following:
 - Current California State Driver's License or State ID
 - Valid Passport
 - Other government or State issued Picture ID
2. **Residency Document #1 – one** from the following:
 - Valid DMV vehicle registration (title documents do not meet residency requirements)
 - Current (2021) W-2 Tax form
 - Current paystub – employer & employee's name & address must be printed on paystub
 - Monthly Internet bill
3. **Residency Document #2 – one** from the following:
 - 2021-22 Property Tax Bill with parent name & property address, not payment stub
 - Tenant's copy of Rental or Lease agreement with parent name, student name, and & address with manager or owner's name and phone number
4. **Residency Document #3 – one** from the following:
 - Current Pacific Gas & Electric (PG&E) or other utility bill / online statement
Only if PG&E is included in the monthly rent, then attach one of the following:
 - Monthly Bank statement with parent name and address
 - Monthly Insurance Bill with parent name and address
5. **Student's Birth Certificate**
 - Birth certificate
 - Passport (can be used temporarily until proper documentation is provided)
 - Other birth, baptismal, family registry, adoption, or foster documents

If you have any questions about On-Line Registration and Address Verification, please contact:

Enrollment Office	(408) 522-2266	enrollment@fuhsd.org
Elena Macias (Spanish Assistance)	(408) 522-2280	elena_macias@fuhsd.org
Wil Mandac	(408) 522-2281	wil_mandac@fuhsd.org
Celia Zhao (Mandarin Assistance)	(408) 522-2266	celia_zhao@fuhsd.org

Please complete the Online Registration and Address Verification by April 3, 2023 so your student may participate in the Course Selection. Completing after the deadline, risk having course schedule deleted.

If your student will not attend Fremont High School in the 2023-24 school year, please send an email to the school registrar,

Laine Sazon at laine_sazon@fuhsd.org